

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 June 2009 to 31 May 2010**

- 1) During the period from **1 June 2009 to 31 May 2010**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Member	Portfolio
Cllr Mrs Tricia Turner MBE	Chairman of the Executive and Leader of the Council
Cllr Philip Penman	Vice-Chairman of the Executive and Deputy Leader of the Council
Cllr Mark Chapman	Support across all portfolios
Cllr Norman Costin	Portfolio for Children, Young People and Families
Cllr Mrs Rita Drinkwater	Portfolio for Business Transformation
Cllr Maurice Jones	Portfolio for Corporate Services
Cllr Ken Matthews	Portfolio for Sustainable Development
Cllr Peter Rawcliffe	Portfolio for Social Care, Health and Housing
Cllr Duncan Ross	Support across all portfolios
Cllr Peter Snelling	Portfolio for Safer and Stronger Communities
Cllr Richard Stay	Support across all portfolios
Cllr John Street	Support across all portfolios

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Head of Democratic Services, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
12 May 2009	01 May 2009
23 June 2009	15 June 2009
21 July 2009	13 July 2009
18 August 2009	10 August 2009
15 September 2009	7 September 2009
13 October 2009	5 October 2009
10 November 2009	2 November 2009
8 December 2009	30 November 2009
12 January 2010	4 January 2010
9 February 2010	1 February 2010
9 March 2010	1 March 2010
6 April 2010	25 March 2010

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 June 2009 to 31 May 2010

Key Decisions

Date of Publication: 8 May 2009

Ref No.	Issue for Key Decision by the Executive (and intended decision)	Indicative Meeting Date	Consultees and Date / Method	Documents which may be considered	Contact Members and Officer (Method of Comment and Closing Date)
1.	Food Safety Service Plan 2009/10 - To approve the Plan.	23 June 2009	Properties of businesses where the Council have a duty of enforcement under the Food Hygiene (England) Regs 2005.	Report	Cllr Peter Snelling Comments by 02/06/09 to Contact Officer: Sandra Moore, Head of Public Protection (South) sandra.moore@centralbedfordshire.gov.uk Tel: 0845 849 6298
2.	Mid Bedfordshire District Council Financial Outturn 2008/09 - To report on the General Fund and Capital Programme outturns; to determine the financing of the Capital Programme for 2008/09; to report on the Treasury Management activity for 2008/09 to meet the requirements of the Council's Treasury Management Strategy and the CIPFA Code of Practice on Treasury Management in the Public Sector.	23 June 2009	Portfolio Holder (Corporate Resources)	Report	Cllr Maurice R Jones Comments by 02/06/09 to Contact Officer: Brian Mew, Interim Financial Services Manager, MBDC brian.mew@centralbedfordshire.gov.uk Tel: 01462 611070

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3.	South Bedfordshire District Council Outturn 2008/09 - To report on the General Fund and Capital Programme outturns; to determine the financing of the Capital Programme for 2008/09; to report on the Treasury Management activity for 2008/09 to meet the requirements of the Council's Treasury Management Strategy and the CIPFA Code of Practice on Treasury Management in the Public Sector.	23 June 2009	Portfolio Holder (Corporate Resources)	Report	Cllr Maurice R Jones Comments by 02/06/09 to Contact Officer: Brian Mew, Interim Financial Services Manager, MBDC brian.mew@centralbedfordshire.gov.uk Tel: 01462 611070
4.	Bedfordshire County Council Final Outturn 2008/09 - To note the Capital and Revenue Outturn positions for Bedfordshire County Council and to approve the setting up of specific earmarked revenue reserves, the level of general reserves to be shared between Central Bedfordshire and Bedford Borough Councils and any implications for successor authorities.	23 June 2009	Portfolio Holder (Corporate Resources)	Report	Cllr Maurice R Jones Comments by 02/06/09 to Contact Officer: Nyree Hone, Head of Corporate Finance nyree.hone@centralbedfordshire.gov.uk Tel: 01234 276359

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5.	Information Governance and Security Policy - To approve the Policy for Central Bedfordshire Council.	23 June 2009	Portfolio Holder (Business Transformation) Directors	Report	Cllr Mrs Rita J Drinkwater Comments by 02/06/09 to Contact Officer: Ian Porter, Assistant Director Service Policy, Partnerships & Performance ian.porter@centralbedfordshire.gov.uk Tel: 01234 276067
6.	Health & Safety Service Plan 2009/10 - To approve the Plan.	23 June 2009	Proprietors of businesses where the Council have a duty of enforcement under the Health & Safety at Work Act 1974.	Report	Cllr Peter Snelling Comments by 02/06/09 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) susan.childerhouse@centralbedfordshire.gov.uk Tel: 01462 611394
7.	The Underage Sales Plan - To approve the Plan.	23 June 2009	Portfolio Holder (Safer and Stronger Communities) Police Youth Offending Service Key External Stakeholders	Report	Cllr Peter Snelling Comments by 02/06/09 to Contact Officer: Sandra Moore, Head of Public Protection (South) sandra.moore@centralbedfordshire.gov.uk Tel: 0845 849 6298
8.	Consultation on the Future of Special Schools in Central Bedfordshire - This report sets out the parameters for a first consultation on special school reorganisation.	23 June 2009	Portfolio Holder (Children, Families and Learning)	Report	Cllr Norman B Costin Comments by 02/06/09 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 01462 611498

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9.	Flitwick Dispersal Order - To provide consent for the implementation of a Dispersal Order in Flitwick under Section 30 of the Anti Social Behaviour Act 2003.	23 June 2009	Portfolio Holder (Sustainable Communities), Police and relevant Ward Members	Report	Cllr Peter Snelling Comments by 02/06/09 to Contact Officer: Jeanette Keyte, Community Safety Manager jeanette.keyte@centralbedfordshire.gov.uk Tel: 0845 849 6252
10.	Street Lighting & Bridge Maintenance Strategies - This paper is to gain a member steer on how best to manage an ageing street lighting stock and to advise members on how essential maintenance work will be carried out to ensure safe usage of the council's bridge structures.	18 August 2009	Portfolio Holder (Sustainable Development) Director of Sustainable Communities Police Community Groups	Report	Cllr Ken C Matthews Comments by 02/08/09 to Contact Officer: Basil Jackson, Assistant Director Highways basil.jackson@centralbedfordshire.gov.uk Tel: 01234 228477
11.	Community Engagement Strategy - To approve the Strategy for Central Bedfordshire Council.	15 September 2009	Portfolio Holder (Business Transformation) LSP Partners	Report	Cllr Mrs Rita J Drinkwater Comments by 21/08/09 to Contact Officer: Ian Porter, Assistant Director Service Policy, Partnerships & Performance ian.porter@centralbedfordshire.gov.uk Tel: 01234 276067

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12.	Central Bedfordshire Children and Young People's Plan 2009 - 2010 - This is the first Children and Young People's Plan. Thereafter it will be refreshed annually.	15 September 2009	Consultation has already taken place with children and young people. Further stakeholder consultation will take place in May, June and July through a variety of mechanisms such as workshops, information published on our website and meetings with key partners.	Report	Clr Norman B Costin Comments by 21/08/09 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning sylvia.gibson@centralbedfordshire.gov.uk
13.	Customer Services Strategy - To approve the Strategy.	15 September 2009	Portfolio Holder (Business Transformation) Directors	Report	Clr Mrs Rita J Drinkwater Comments by 21/08/09 to Contact Officer: Clive Jones, Assistant Director Business Transformation & Customer Services clive.jones@centralbedfordshire.gov.uk Tel: 01462 611168
14.	Licensing Policy and Framework - To approve the Policy and Framework.	15 September 2009	Licensing Trade Portfolio Holder (Safer and Stronger Communities) Chairman and Vice-Chairman of the Licensing Committee Three month period commencing 1 April 2009, meetings, publication on website and in other media	Report	Clr Peter Snelling Comments by 21/08/09 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) susan.childerhouse@centralbedfordshire.gov.uk Tel: 01462 611394
15.	Business Transformation Strategy - To approve the Strategy.	13 October 2009	Portfolio Holder (Business Transformation) Directors	Report	Clr Mrs Rita J Drinkwater Comments by 22/09/09 to Contact Officer: Clive Jones, Assistant Director Business Transformation & Customer Services clive.jones@centralbedfordshire.gov.uk Tel: 01462 611168

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16.	Development of a Uniformed Presence for Central Bedfordshire - To consider the options available for Central Bedfordshire to undertake enforcement of a range of environmental and community safety legislation (including the Environmental Protection Act (EPA) and Clean Neighbourhoods and Environment Act (CNEA)) and exploring the role that a uniformed team has in that respect.	12 January 2010	Relevant Portfolio Holders	Report	Cllr Peter Snelling Comments by 10/12/09 to Contact Officer: Jeanette Keyte, Community Safety Manager jeanette.keyte@centralbedfordshire.gov.uk Tel: 0845 849 6252
17.	CCTV Service Options - To consider options available to move to a common approach to the provision of a CCTV service within Central Bedfordshire.	9 February 2010	Portfolio Holder (Safer and Stronger Communities) Key Stakeholders	Report	Cllr Peter Snelling Comments by 15/01/10 to Contact Officer: Jeanette Keyte, Community Safety Manager jeanette.keyte@centralbedfordshire.gov.uk Tel: 0845 849 6252

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council Forward Plan of Decisions on Key Issues

The following table sets out the dates on which the Central Bedfordshire Council Forward Plan will be published in 2009/10:

Date of Publication	Period of Plan
08.05.09	1 June 2009 – 31 May 2010
15.06.09	1 July 2009 – 30 June 2010
15.07.09	1 August 2009 – 31 July 2010
13.08.09	1 September 2009 – 31 August 2010
10.09.09	1 October 2009 – 30 September 2010
08.10.09	1 November 2009 – 31 October 2010
05.11.09	1 December 2009 – 30 November 2010
03.12.09	1 January – 31 December 2010
07.01.10	1 February 2010 – 31 January 2011
04.02.10	1 March 2010 – 28 February 2011
04.03.10	1 April 2010 – 31 March 2011
31.03.10	1 May 2010 – 30 April 2011